

**Context:**

1. This year has seen the booming in the international cooperation. The relationship between Vietnam and all international organizations and donors including bilateral and multi laterals is solidly consolidated and developed to a new high;
2. On November 14, 2006 Vietnam officially becomes the WTO 150<sup>th</sup> member. This is the most significant event of the country in the year which brings about many opportunities for development and challenges to all stakeholders including government agencies, enterprises, and the people as a whole. To address this context, Ministry of Agriculture and rural development has developed the Action Plan in support the implementation of the commitments made by the Government both at regional and international levels which are relevant in the agricultural sector for the period 2007 – 2010.
3. Vietnam has successfully hosted the APEC Leaders’s Week 2006 which should be regarded as the most significant contribution by Vietnam to the APEC process since her accession to the forum in 1998.
4. The national economy has developed 4 times larger than it was at the beginning of the “Doimoi” and achieved a right place in the rapidly developing economies in East Asia. The poverty rate has decreased from 19 % of poor households in 2005 down to 16 % in 2006. As a result, the Official Development Assistance is changing toward more selective and effectiveness and efficiency. Still important but it has to share its stage with a wider set of economic relationships ranging from membership in multilateral and regional trade groupings, to foreign direct and portfolio investment and public - private partnerships.
5. The promulgation of Decree 131 replacing Decree 17 on ODA management, which has opened up to a greater decentralization and devolution in aid management. MARD is assigned full responsibility for all aspects of ODA project management. MARD will need to strengthen its state management role to ODA resources by a new decision, replacing decision 45 on utilization and management of ODA for the ARD sector.
6. MARD 5 year plan 2006 – 2010 for agricultural and rural development has undergone the first year of implementation. Considerable achievements have been obtained against the targets set for 2006.
7. Agenda 21, MDGs and VDGs, CPRGS, result-based approach, and pro-poor concept are still important documents and should be taken into account. MARD leaders have shown their strong willingness to consult with donor community in both planning methodology and exercise. Donor assistance to planning process is highly appreciated. ISG process is expected to assist coordination between MARD and donors for their fruitful policy dialogue.
8. 2006 is the first year of the implementation of Hanoi Core Statement on Aid effectiveness. Donors are committed to align with the Government’s development strategy as set out in the Socio- Economic Development Plan 2006 – 2010. Information sharing has been strengthened. ISG process is expected to support this HCS implementation, particularly in the ARD sector, and in reality several activities have been carried out.
9. ICD has been assigned by MARD Minister as a coordination agency for external resources management, including foreign direct investment (FDI) within the sector. Also, international integration (ASEAN/AFTA, WTO, bilateral agreements and international organizations, etc.) and SPS focal point which is now established, and are the new key responsibilities of ICD. Therefore, ISG process is also expected to assist ICD in coordination between MARD and donors for external resources (ODA, NGO, FDI) management.
10. In decision No. 2153/TTg-QHQT30 December 2005, the Government extended the operation of the Trust fund until 2010 and the counterpart fund arranged by MARD for ISG WP 2006-2010 has also be decided. This shows strong commitments and support for the GoV to maintain and develop the ISG forum. The New FA valid for the period 2007 – 2010 has been undergoing with AUSAID and SIDA signed in December 2006. SDC committed to sign the FA in March 2007. The Netherlands said to consider signining soon in 2007.
11. Developments in ISG Secretariate capacity: New manager took over from April 2006 and the Communication and Information Officer left

for MBA study abroad in July 2006. The former Secretary/interpreter was promoted to fill the position from August 2006. As a result, a new Secretary was recruited.

**Development of ISG Work Plan 2007:**

1. Based on the ISG framework work plan 2006-2010, the ISG annual progress 2006, and ISG performance analysis 2006, the ISG annual Work Plan 2007 will continue to focus its activities in five key areas: *three Core Key Areas and two Supporting Key Areas*. The two *Supporting Key Areas* are crosscutting in nature and are sub-component of each of the three Core Areas. The three Core Areas represent the three main functions of ISG. Following strategies are mentioned for achieving objectives of each Areas:  
 KEY AREA 1: Policy Dialogue Platform  
 KEY AREA 2: Donor and FDI coordination  
 KEY AREA 3: Information Gathering and Dissemination  
 KEY AREA 4: Capacity Building and Management Processes  
 KEY AREA 5: Monitoring and Evaluation

**Abbreviations**

AFTA	ASEAN Free Trade Agreement
ARD	Agriculture and Rural Development
ASEAN	Association of South East Asian Nations
CIO	Communication and Information Officers
CPRGS	Comprehensive Poverty Reduction and Growth Strategy
CTA	Chief Technical Advisor
DARD	Provincial Department of Agriculture And Rural Development
DCRD	Department of Cooperatives and Rural Development
DOP	Department of Organization and Personnel (MARD)
FA	Framework Arrangement
FDI	Foreign Direct Investment
FERD	Foreign Economic Relations Department (MPI)
FIA	Foreign Investment Agency (of MPI)
FSSP-P	Forestry Sector Support Program - Partnership

FYP	Five-Year Plan
HCS	Hanoi Core Statement on Aid effectiveness
ICARD	Information Center for Agriculture And Rural Development
ICD	International Cooperation Department (MARD)
ICN	International Cooperation Network of Agriculture and Rural Development
ISG Sec	ISG Secretariat
ISGE	International Support Group for Environment (MONRE)
MARD	Ministry of Agriculture And Rural Development
MDG	Millennium Development Goals
MoF	Ministry of Finance
MoT	Ministry of Trade
MPI	Ministry of Planning and Investment
MRB	Meeting Results Briefing
MSCP	MARD-SIDA Cooperation Program
NDM-P	Natural Disaster Mitigation Partnership
NGO	Non-governmental Organizations
PAB	Policy Advisory Briefing
PAG	Policy Advisory Group
PD	Planning Department (MARD)
PDP	Provincial Dialogue Platforms
PO	Program Officer
RWSS	Rural water supply and sanitation
SB	Steering Board
SEDP	Socio-Economic Development Plan
SPS	Sanitary and Phyto-Sanitary
SWAP	Sector-Wide Approaches
TAG	Thematic Ad-hoc Group
Tech Coords	Technical Coordinator
VAMESPII	Vietnam-Australia M&E Support Project- Phase II
VDG	Vietnam Development Goals
WRD	Water Resources Department (MARD)
WTO	World Trade Organization

Description	Expected Output	Time schedule (Month)												Responsibility
		1	2	3	4	5	6	7	8	9	10	11	12	

KEY AREA 1 - Facilitation of Policy Dialogue																
<b>Objective:</b> Regular results-oriented policy dialogue takes place between officials of MARD that are responsible for formulation of agricultural and rural development policy, and donor and FDI representatives that are responsible for formulation of foreign-funded programs and projects.		<b>Indicator:</b> - Number of Plenary, Steering Board, TAG, and special meetings held. - Seniority level of stakeholders participating in meetings. - Meeting Results Briefs circulated in MARD and donors and FDI representatives														
<b>Approach:</b> Continue to facilitate regular meetings between MARD, other line ministries, donors, and FDI representatives.																
<b>Activity</b>																
1. Plenary Meeting 2007	Discussion on most urgent/important issues of the sector												★			ISG SB, ISG Sec, ICD, MPI, MSCP
2. 13th meeting of ISG Steering Board	Approval of ISG performance analysis 2006, approval of annual WP 2007	★														ISG SB, ISG Sec.
3. 14th meeting of ISG Steering Board	New important issues for ISG decided													★		ISG SB, ISG Sec.
4. Spring gathering	Relationship strengthened, thank giving		★													ISG SB, ISG Sec. and relevant stakeholders

Description	Expected Output	Time schedule (Month)												Responsibility	
		1	2	3	4	5	6	7	8	9	10	11	12		
5. Dialogues between MARD stakeholders and international donors on changes and adjustments on donor assistance policy applicable in the coming time : Bilateral, multi-bilateral, banks, NGOs	Awareness and knowledge of ODA policy changes regulated by international donors in ARD hence improvement of mobilization and utilization process of international support for the development of the sector in supporting the implementation of the new Decree 131.														International donors (JICA will be pilot following by SIDA, SDC, AUSAID...), ICD, ISG Sec. International Cooperation Network
6. Workshops on scheme to assist in FDI promotion in the agricultural and rural sector	Clarification of limit of mandates, targets, objectives and activities for ISG assistance toward FDI promotion in the sector			★											ISG, ICD, sub sector Associations, interprises, provinces, MPI

Description	Expected Output	Time schedule (Month)												Responsibility	
		1	2	3	4	5	6	7	8	9	10	11	12		
7. Dialogues between local relevant stakeholders including State authorities, agro enterprises, agro related associations, farmers and FDI representatives in support FDI promotion in ARD	Guideline on FDI attraction by investment country published  Foreign Investors Network in the ARD;														Chinese embassy, Thailand embassy..., ICD, ISG Sec., MPI, National consultants
<b>Approach</b> Based on MARD's Five-Year Plan 2006-2010, develop a roadmap to guide cooperation in policy and coordination of donor assistance/ FDI investments.															
<b>Activity</b>															
8. Synthesize MARD sector, sub-sector strategies into a comprehensive roadmap.	Report submitted to Minister and SB														ISG Sec., relevant MARD dep'ts
9. Facilitate dialogues and studies of the existing FDI policies which produce impact on FDI promotion ability in ARD	Clarification of gaps and inconsistencies of the existing FDI policies regulated in ARD in place														ICD, ISG, National consultants,
10. Facilitate develop FDI strategy and policies gaps in ARD	A roadmap to guide coordination among local														ICD-ISG Sec. International (Chinese) and local consultants

Description	Expected Output	Time schedule (Month)												Responsibility	
		1	2	3	4	5	6	7	8	9	10	11	12		
	agro stakeholders and FDI representatives in support of improvement of FDI in ARD														
11. Baseline study on ODA management in ARD when the New Decree 131 is just fully put into effect.	Criteria for assessing how the new Decree impacts on ODA management in ARD to make the base for a tracer study in the next 3 years														ISG Sec, national consultants
<b>Approach:</b> Establish annual Core Donor group meeting to review progress on implementation of FYP and to prepare for the Annual CG meeting.															
12. Explore option for this meeting with CDG of ISG on feasibility and need of this meeting.					★										Manager, ISG Sec, and core donors and their POs
13. If desired, organize this meeting.						★									ISG Sec
<b>Objective:</b> A mechanism for policy dialogue among the donors, MARD, and other line ministries on one hand, and the provinces on the other, is in place, and operating effectively which regularly produces value-added output reports containing policy advice, decisions, and/or proposals for needed follow-up work.		<b>Indicator:</b> - Number of dialogues held with donors, MARD and line ministries - Number of opportunities for provinces to interact with donors and MARD officials to discuss policy issues; - Number of provincial Meeting Results Briefing produced;													
<b>Approach:</b> Organize provincial policy dialogues and workshops (as necessary) on key policy issues.															

Description	Expected Output	Time schedule (Month)												Responsibility
		1	2	3	4	5	6	7	8	9	10	11	12	
<b>Activity</b>														
14. Provincial forum and workshops	Discussions held on most urgent/important issues; MRBs produced and circulated													ICD, ISG SB, ISG Sec, IFAD, CECI, Sida, 5PDPs, WB and relevant interested stakeholders
15. Examine and outline the detailed components and mechanisms currently employed to inform policy in MARD.	Mechanism for ARD policy advocacy in MARD and related institutions in supporting the improvement of the policy awareness at the implementation level especially at local levels.													Volunteer communication advisor from CECI, ISG
<b>Approach:</b> Improve provinces awareness of and grant access to ISG website and databases. As continuation from 2006														
<b>Activity</b>														
16. Circulate notices to relevant provincial officials, if needed, and provide training in use of ISG website as needed.	Data and information exposed to a larger number of stakeholders in support the transparent process of the													ISG Sec

Description	Expected Output	Time schedule (Month)												Responsibility	
		1	2	3	4	5	6	7	8	9	10	11	12		
	Government														
17. Provide accounts for stakeholders with requests to get access to the online databases	New accounts provided														ISG Sec
18. Archive new accounts in a systematic manner for monitoring and reporting	Stakeholders categorised and report produced annually.														ISG Sec
<b>Approach:</b> Utilize the newly established ICN and existing provincial networks created through donor-funded and other projects, as well as DARDs to create and maintain vertical policy dialogues.															
<b>Activity</b>															
19. Continue to update and build the inventory of existing provincial networks; identifying new primary contact points as necessary.	Operational networks														ISG Sec
20. Increasing number of people and institutions receive ISG information and newsletters.	Newsletters received regularly by contact points														ISG Sec
21. Invite provincial contact persons to participate in relevant policy dialogues being sure to encourage their input.	Inputs shared with Province people														ISG Sec, TAG, international cooperation network
22. Provide ICN members with new accounts to joint the online development forum and integrated database.	Accounts provided and forum online utilised														ISG Sec
23. Consolidate Provincial Dialogue platforms and integrate it into the international cooperation network as necessary in accordance with established sustainability and existing resources.	Platforms consolidated, recommendations provided, and activities proposed														ISG Sec, consultant



Description	Expected Output	Time schedule (Month)												Responsibility		
		1	2	3	4	5	6	7	8	9	10	11	12			
<b>Objective:</b> A two-way communication mechanism is in place so that outputs on MARD policy directions developed in the ISG process are communicated upwards to the highest levels of MARD, down to those involved in the day-to-day implementation of MARD policies, and to key provincial officials.		<b>Indicator:</b> - Number of regular ISG meetings Results Briefings produced - Number of decision-makers receiving meeting results briefings														
<b>Approach:</b> Prepare “Policy Advisory Briefings” regularly on priority demand basis																
<b>Activity</b>																
24. Closely work with Policy Advisory Group which has newly established in MARD with MSCP support, technical departments and other relevant stakeholders like partnerships, projects and programmes in ARD to identify topics for PABs at any time .	PABs submitted to MARD leaders for consideration and action															ISG Chairman, manager, ISG Sec, ICD, PAG
25. Undertake PAB following-ups approved by Minister and or ISG Steering Board which are applicable with ISG mandates and in complementary to other entities’ effort (MSCP, FSSP, RWSSP, NDMP, projects and programmes...)	Meeting Results Briefs and reports disseminated to relevant policy and decision makers in MARD and DARDs															Relevant MARD departments with assistance from ISG; donors, consultants if appropriate;
<b>Approach:</b> the ICN will be used as one of ISG communication focal points to provide inputs for policy dialogues and sharing experiences in international cooperation practices in MARD in particular																
<b>Activity</b>																
26. Create forums for the network members to provide technical input for policy dialogues	The ownership of technical															Manager, ISG Sec, ICN coordinators

Description	Expected Output	Time schedule (Month)												Responsibility	
		1	2	3	4	5	6	7	8	9	10	11	12		
and study, consolidate and strengthening information sharing scheme	institutions in MARD in maintaining the ISG process is consolidated ;														
<b>Objective:</b> <b>Coordination with all technical departments in MARD and pilot DARDs and partnerships consolidated and strengthened</b>		<b>Indicator:</b> - Number of attendances at ISG meetings by non-MARD ministries and MARD partnerships. - Level of satisfaction of key stakeholders as determined by annual survey. - Number of joint activities undertaken by ISG, Partnerships, donors and other Ministries.													
<b>Approach:</b> Existing TAGs officially revised toward effective and better role of the owner of the ISG process taking into account of the establishment of the MARD Policy Advisory Group, International Cooperation Network , the active operation of the partnerships like NDMP, RWSSP, FSSP, AI															
<b>Activity</b>															
27. Review the existing TAGs	Recommendation of reorganization or merge of the TAG 1, 2, 3 Coordination mechanism clarified among ISG and other partnerships				—————										ISG Sec, TAGs, NDMP, FSSP, RWSSP, and relevant donors, dept's, agencies with MSCP playing the key coordination role of this activity with support of consultants
28. Seek a Ministerial Decision formally re-establishing or dissolving the TAGs if necessary	TAGs established or dissolving formally by decisions if in need					★									ISG Chairman and ISG Sec, Dep't of Organization and Personnel
29. Work with Partnerships to identify areas where ISG support/ collaboration may be useful.	areas for collaboration and or support		—————												ISG Sec, relevant partnerships

Description	Expected Output	Time schedule (Month)												Responsibility		
		1	2	3	4	5	6	7	8	9	10	11	12			
	identified and implemented															
<b>Approach</b> Enhance environmental issues in ISG work through stronger linkages with ISGE																
<b>Activity</b>																
30. Closely cooperate with ISGE in the area of Environment where applicable and authorized by MARD	Issues of common concern exchanged															ISG Sec; ISGE Sec., TAGs, ICDMONRE
<b>Objective:</b> Thematic studies are coordinated and facilitated to provide a solid basis for discussing and formulating policies to be adopted and carried out by MARD.				<b>Indicator:</b> Number of thematic studies requested and/or carried out successfully.												
<b>Approach:</b> At the request of the Minister and through the PAG, TAGs ICN identify key issues for developing study proposals.																
<b>Activity</b>																
31. Facilitate technical departments, DARDs to propose areas for thematic studies relevant to ISG's mandate.	Concept papers of thematic studies collected and screened															TAG, PAG, ICN, ISG Sec, manager
32. Identification and prioritization of potential studies proposed	A list of studies, TOR drafted															TAG Coordinators, PAB, experts from relevant departments ISG Sec
33. Conduct two top prioritized studies picked up from the list approved and requested by Minister (say, they are activity 9 and 42)	Fact findings on policy development/re vision needs															Relevant technical departments, ISG Sec. , consultants

Description	Expected Output	Time schedule (Month)												Responsibility
		1	2	3	4	5	6	7	8	9	10	11	12	
	aware by Minister													
<b>Approach:</b> Help to identify donors willing to sponsor identified studies and coordinate their implementation.														
<b>Activity</b>														
34. Circulate list and any pre-proposals to donors to gauge interest and identify potential funding agencies.	Updated list of potential studies sent out to seek funding			★			★			★			★	ISG Sec
35. Identify appropriate departments and other implementing bodies.	Appropriate dep'ts identified for implementation			★			★			★			★	Manager and ISG Sec
36. Facilitate in developing proposals for studies based on identified implementing bodies and interested donors.	ToRs of Studies completed													ISG Sec, with consultant if necessary; TAGs, relevant dep'ts, institutions
37. Implement approved studies	Study reports submitted to MARD leaders by implementing agencies													ISG Sec, TAGs, relevant dep'ts, institutions
38. Results of studies are published on ISG website in a timely manner and made available; Inform stakeholders of the new uploads	Results shared to ISG stakeholders; reminders sent out													ISG Sec
<b>KEY AREA 2 - Support Coordination of Foreign-funded Programs and Projects</b>														
<b>Objective</b>		<b>Indicator:</b>												

Description	Expected Output	Time schedule (Month)												Responsibility	
		1	2	3	4	5	6	7	8	9	10	11	12		
<b>Implementation of the Hanoi Core Statement on Aid Effectiveness is actively supported by ISG.</b>		Number of workshops for awareness raising and capacity building on Hanoi Core Statement													
<b>Approach:</b> The awareness of HCS will be trickled down through ICN															
<b>Activity</b>															
39. Incorporate workshops on awareness of HCS and identification of implications and area for ISG support (cooperation with CCBP ) into ICN workplan	Awareness of HCS improved among MARD and DARDs relevant staff						★								ISG Sec, WB, MPI, donors, and other stakeholders, CCBP
40. Assist ICN members in producing specific strategies for how they will incorporate the HCS principles and targets into their work	ICN specific strategies developed.					—									ICN sub division coordinator,s CECI volunteer advisor and ISG Sec, with consultant if necessary
<b>Objective:</b> <b>Work is done to facilitate MARD, donors, and FDI representatives in developing a more comprehensive Agricultural and Rural Development Program to increase complementarities and reduces redundancies.</b>		<b>Indicator:</b> - Degree of overlapped among foreign-funded projects and programs based on inventory. - Degree of Complementarity between foreign-funded projects and MARD projects based on stakeholder assessments.													
<b>Approach:</b> Results of Policy Dialogues and ISG meetings are considered by MARD planners and reflected in more coordinate ARD development															
<b>Activity</b>															
41. Continue to compile sector and sub-sector development policies for ARD sector if there is a new one.	New policies and strategies exposed to donors and other			—											ISG Sec; Departments of MARD, ICN

Description	Expected Output	Time schedule (Month)												Responsibility		
		1	2	3	4	5	6	7	8	9	10	11	12			
	stakeholders															
42. Study the implementation of the existing support policies issued between 2002 – 2006 against the commitments made by Vietnam when becomes WTO member in the areas of production and export.	Collection of all support policies issued in the period of 2002 - 2006 . Assessment on the correlation of these policies against WTO regulations.															ICD, PD, ISG Sec and consultants,
<b>Approach:</b> Support the development of MARD institutional framework related to management and coordination of external resources for the sector (ODA, NGO, and FDI)																
<b>Activity</b>																
43. Hold consultation workshops to collect comments as inputs for formulation of the outlines of Law on Agriculture	Workshops held, comments received			★				★								ISG Sec, ICD, Department of Legislation-MARD and relevant agencies
44. Support MARD in revision of the decision 45 Dated 30 September 2004 by MARD Minister on utilization and management of ODA sources for the sector in line with of newly issued Decree 131 replacing decree 17.	Decree 131 function and be specified into new decision on ODA management in ARD															ISG Sec, ICD, national consultants
<b>Approach:</b> Support implementation of Sector-Wide Program approach in MARD (ICD and departments).																
<b>Activity</b>																
45. Process monitoring of initial experiences from the introduction of sector coordination	Lessons learned from the			★												ISG Sec. partnerships,

Description	Expected Output	Time schedule (Month)												Responsibility	
		1	2	3	4	5	6	7	8	9	10	11	12		
mechanisms, SWAP and programme approaches in MARD (fund comes from the Global Development Platform in Rural Development (GDPRD))	application of sector /programme approach														national and international consultants and MSCP TA. Provided fund will mainly come from GDPRD and other doors' account other than ISG account.
<b>KEY AREA 3 - Information Collation and Dissemination</b>															
<b>Objective:</b> Electronic media are increasingly utilized to carry out the exchange of information function of ISG		<b>Indicator:</b> - Meeting agendas focus more on issues which need discussion or decision. - E-mail decision-making tool is established and utilized, number of times. - Background materials and project updates are circulated via e-mail.													
<b>Strategy:</b> Establish an e-mail based decision-making mechanism to increase stakeholder participation in the ISG process.															
<b>Activity</b>															
46. Maintained an e-mail based decision-making mechanism to increase stakeholder participation in the ISG process.	Decision-making mechanism maintained to facilitate ISG workplan implementation														ISG Sec
47. Circulate announcement and "instructions" for use of e-mail based voting mechanism.	Stakeholders informed														ISG Sec
48. Keep using e-mail based voting mechanism as needed.	Implementation														ISG Sec

Description	Expected Output	Time schedule (Month)												Responsibility	
		1	2	3	4	5	6	7	8	9	10	11	12		
<b>Strategy:</b> Increase amount of materials circulated via e-mail to reduce burden on meeting agendas; as requested.															
<b>Activity</b>															
49. Create function to allow users to specify which information they wish to receive and in what format, such as English or Vietnamese only documents; PDF or word;															ISG Sec
50. Upload relevant documents online for easy access in both PDF and Word formats	Docs uploaded online														ISG Sec
<b>Objective</b> <b>The ISG Information System, including ISG website, integrated database, quarterly newsletter, monthly briefings and other formal communications are of a professional standard and continually improved to convey appropriate information for effective policy dialogue and donor coordination.</b>		<b>Indicator:</b> - Number of downloads per month of information files contained on the ISG website organized by total and user classification. - Number of website hits per month. - Number of accounts established for access database, total and monthly. - Level of satisfaction of stakeholders based on annual survey. - Number of recommendation submitted and implemented.													
<b>Approach:</b> Continue to develop the website and improve its functionality; improved quality of other means of info dissemination (databases, quarterly newsletter, monthly briefings, video clips, and other publications.)															
<b>Activity</b>															
51. Improve and maintain ISG website and Integrated database on regular basis.															ISG Sec.
52. Increase the interactive ability of the database to allow users to manipulate the information (e.g. by user, year, or donor).	New applications adopted														ISG Sec.
53. Keep focusing monthly and quarterly newsletters on more “policy issues”.	Improvement of policy issues awareness			★			★			★			★		ISG Sec, all stakeholders



Description	Expected Output	Time schedule (Month)												Responsibility	
		1	2	3	4	5	6	7	8	9	10	11	12		
	among stakeholders and interested people														
54. Publish a ISG brochure to introduce ISG and its results to international donors and GoV agencies	Make the ISG process familiar with relating people														ISG Sec, ICD and ISG SB,
55. Complete a video clip introducing achievements of the ARD sector with contributions from international cooperation activities	Video clip published and circulated														ISG, and a film manufacturer engaged
56. Completion of the integrated database in service of international cooperation in ARD sector.	Effective provision of data and information to donors and other stakeholders														ISG Sec, consultants
57. Print and disseminate leaflets on the WTO commitments made by Vietnam effective in the agriculture and related areas. (select certain agreements and areas in priority by MARD	Awareness of the commitments made by Vietnam when becomes WTO member														
58. Regularly meet with partnerships and join their activities to ensure information can be shared and disseminated to all the community in a complementary manner..	Coordination between ISG and partnerships strengthened.														ISG Sec., and partnerships
<b>KEY AREA 4 - Capacity Building and</b>															

Description	Expected Output	Time schedule (Month)												Responsibility
		1	2	3	4	5	6	7	8	9	10	11	12	

Management Processes														
<b>Objective</b> All key staff of the institutions affiliated to MARD dealing with international cooperation have the competencies to professionally carry out their functions in support to the implementation of MARD Action Plan on post WTO. Capacity building for ISG Secretariat staff will be a part of this process.		<b>Indicator: No. of relevant officials participate in training courses/workshops held by ISG, Training/workshops, Number of training courses , workshops, evaluation reports</b>												
<b>Approach:</b> ICN mandates, scope of action and responsibilities, operation approach /mechanism is in place														
<b>Activity</b>														
59. workshop and consultancy on manadates and responsibilities of ICN	TOR for ICN finalized	—												ISG Sec, ICN, national consultants
60. Develop ICN operation scheme 2007	ICN functions smoothly													
61. Develop capacity building action plan for ICN Including TNA ( competencies for SPS handle should be given due attention)	Strengthening international cooperation staff capacity			—										ISG Sec, ICN, national consultants
62. Implement approved capacity building action plan	3 training courses conducted				—	—	—	—	—	—	—	—	—	ISG Sec, Training agencies
Approach: strengthening negotiation capacity of MARD ICD staff in the area of SPS through providing tools and frameworks														
63. Develop the framework on equivalent measures	A guide for ICD staff in discussing and negotiating with partners on SPS Equivalent measures													Internatioanal and /local consultants, ICD, ISG Sec.

Description	Expected Output	Time schedule (Month)												Responsibility
		1	2	3	4	5	6	7	8	9	10	11	12	
<b>Objective</b> <b>Provincial policy making and dialogues and ODA management capacity improved</b>		<b>Indicator:</b> Training needs assessment , plan in place, No. of training courses conducted for provinces No. of policy makers and decision makers participated in the training courses												
<b>Approach</b> Competence – based training, training through doing including, enhancement of knowledge of relating policies and procedures regulated by the Government and donors														
<b>Activity</b>														
64. Training needs assessment with focus on policy makers and decision makers and ODA management staff at provincial level (pilot provinces)	Competencies frame, TOR for training courses													ISG sec. CECI volunteer expert, national consultants, DARD in 5 pilot provinces, and interested donor agencies
65. Implement training program to meet the identified needs	Implemented as scheduled													, Manager-ISG Sec, training agencies
<b>Approach:</b> Conduct field visits within Vietnam and overseas study tours for ISG staff, staff of ICD and donor program officers.														
<b>Activity</b>														
66. Identify areas to enhance capacity in priority areas through field visits.	Areas identified													Manager, CECI volunteer advisor , ISG Sec with MSCP assistance
67. Draft program for field visits, get approval, and organize.	Program drafted and approved													Manager, CECI volunteer advisor , ISG Sec with MSCP assistance
68. Implement approved field visits and study trips.	Implementation													ISG Sec, ICD
<b>KEY AREA 5 - Monitoring and</b>														

Description	Expected Output	Time schedule (Month)												Responsibility
		1	2	3	4	5	6	7	8	9	10	11	12	

Evaluation														
<b>Objective</b> An effective and manageable monitoring and evaluation system is in place and being used to measure the performance of ISG and its progress towards achieving its mission.		<b>Indicator:</b> - Annual Performance Analysis report is carried out by ISG staff. - Financial auditing reports are carried out in accordance with the Framework Arrangement and made available to appropriate stakeholders. - Annual stakeholder survey to measure satisfaction with ISG process and progress.												
<b>Approach:</b> Continue to use and seek assistance for improving the existing ISG monitoring and evaluation system.														
<b>Activity</b>														
69. Keep monthly progress report and workplan	Monitoring ISG activities	—————												
70. Prepare annual performance analysis report	Performance analysis report produced												★	ISG Sec
71. Arrange for a financial audit (for 2006)	Reports produced.		—											ISG Sec, consulting firm engaged
72. Prepare and submit 6-monthl and annual reports to Core Donors	6-monthly reports	★							★					ISG Sec
<b>Objective</b> Linkages are formed with M&E work within MARD and MPI to implement an M&E system for the effectiveness of ODA in the Rural and Agricultural Development Sector.		<b>Indicator:</b> ODA effectiveness M&E system is established and implemented in partnership with MPI.												
<b>Approach:</b> Support efforts concerning development of an effective M&E system for MARD in conjunction with ongoing work in MPI.														
<b>Activity</b>														
73. Hold informal discussions with MPI program to identify potential interest and possibility of collaboration.	Consultations made, joint activities	—	—											Manager and ISG Sec, VAMESPII, MPI-FERD – MSCP

Description	Expected Output	Time schedule (Month)												Responsibility		
		1	2	3	4	5	6	7	8	9	10	11	12			
	initiated															
74. Join with MSCP 's activities relating to consolidation of M&E systems.		—	—													MSCP , ISG communication officer and ISG Sec
75. JOin with Planning Department, ICARD and SDC funded M&E project in formulation of M&E system within MARD for the MARD 5YP where applicable and authorized	Support and information provided for MARD 5YP M&E system	—	—	—	—	—	—	—	—	—	—	—	—	—	—	ISG Sec. ICARD, PD, SDC, MPI, concerned agencies

**Note:**

- Planned and on-going
- ★ Planned
- √ Done